

CONDUCT OF PRACTICAL / ORAL / TW / EXAMINATION

- a. A student should not appear for more than one examination per day.
- b. Internal examiner should not conduct two examinations at the same time.
- c. Practical / Oral Examination should be conducted generally between 9.00 a.m. to 6.00 p.m. Practical and oral examinations should not be conducted on holidays.
- d. Laboratory facilities should be sufficient to accommodate the number of students included in the batches.
- e. Instruction to the students to remain present for the Practical / Oral Examinations 10 minutes before the start of the Examination along with Certified Term Work should be given.
- f. The Principal can make minor adjustment in the time and Seat numbers of the students in a batch to confirm (a) and (c) above. In no case the day and date of the practical Examinations be changed without the consent of the University authority and / or subject Chairman.
- g. The Examiner will conduct Practical and Oral Examinations as per the schedule. They may conduct practical by making last minute adjustments in Examination timing if necessary. The copy of the mark list will be handed over by examiners to the Principal or his representative immediately after conclusion of the practical Examination at that center. The examiners should seal this copy and put their signature across the seal of the envelope.

The Principals will arrange to send Principal's copy of the mark list so received at the center, to the University office immediately after conclusion of the Practical examination.